

**Work Progress on Individual Audits
2012/2013**

Project	Progress as at 28 May 2012	Days Allocated 2012/13	Days Taken 2012/13
2011/2012 Audits Carried Forward			
Shared Audits			
Payroll	Work in Progress	-	5.6
Recruitment	Draft report stage	-	2.0
NNDR	Draft report stage	-	5.5
Council Tax	Draft report stage	-	5.7
Benefits	Work in Progress	-	0.0
Creditors	Draft report stage	-	4.5
Debtors	Draft report stage	-	12.8
FMS Reconciliations	Draft report stage	-	2.6
IT - Disaster Recovery and Back-up (Deloitte)	Draft report stage	-	
IT - Asset Management (Deloitte)	Draft report stage	-	
IT - Virus Protection (Deloitte)	Draft report stage	-	
Watford BC 2011/12 Carried Forward:			
Income Collection	Work in Progress	-	6.3
Treasury Management	Work in Progress	-	0.0
Budget Monitoring	Work in Progress	-	0.0
Financial Procedure Rules	Draft report stage	-	0.0
2012/13 Audit Plan			
Shared Systems Audits:			
Payroll		14	
NNDR		12	
Council Tax		12	
Benefits Administration		15	
Creditors (Accounts Payable)		11	
Debtors (Accounts Receivable)		11	

Project	Progress as at 28 May 2012	Days Allocated 2012/13	Days Taken 2012/13
FMS - Reconciliations		14	
FMS – Journals and Internal Transfers		5	
Income Collection		16	
Recruitment – follow up		5	
eFinancials Upgrade		7	
Council Tax Support preparations		5	
Final Accounts 2011/12 preparations	Work In Progress	5	1.2
Implementation of new ICT arrangements	Work In Progress	7	0.5
Online expense claims		5	
West Herts Crematorium	Allocated	4	
IT – Network Infrastructure		10	
IT – Virtualisation	Due to commence July 2012	10	
IT – Governance		9	
Watford Audits 2012/13:			
Treasury Management		4.5	
Budget Monitoring		7	
Asset Management and Capital Accounting		6	
Benefits Subsidy Claim		5	
Cyber-crime awareness and prevention		10	
Bribery Act 2010 and Money Laundering		5	
Project and Change Management		6	
Risk Management		5	
Fraud Prevention & Detection Arrangements		8	
Channel Shift Programme		5	
Charter Place Market and Commercial Rent Income		5	
Emergency Planning Processes (Olympics Readiness)	Allocated	5	
Partnerships		5	
Carbon Management	Allocated	4	
Procurement		7	
Data Transparency		5	
Corporate Governance		5	
Commissioning framework for Community Services – advisory support		5	
Museum – Care of the collection		5	
Housing redesign – advisory support		5	
Colosseum – Post Implementation Review		5	